



EDUCATION CHECKLIST

Every Licensee must take 12 hours of Continuing education by their first renewal date and at each subsequent two-year renewal.

Salespersons License: Of those 12 hours, you must complete at least 3 mandatory hours in a courses title: "Required Salesperson and Broker Core." The other 9 hours are to be elective hours.

A "Required Broker Core" class counts as an **Elective** for Salespersons. Salespersons who plan to become Brokers prior to their renewal date, should include a "Required Broker Core" class as a part of their 12 hours, as the course is required to renew a Broker's license.

Brokers License: Of the 12 hours required, you must complete at least 6 mandatory hours in two courses titled: "Required Salesperson and Broker Core" and "Required Broker Core." The other 6 hours are to be elective hours.

For renewal period from _____, 20__ to _____, 20__

MANDATORY/REQUIRED CE COURSES

<u>Date</u>	<u>Hours</u>	<u>Where</u>	<u>Course Code</u>
_____	_____	_____	_____
_____	_____	_____	_____

ELECTIVE CE COURSES

<u>Date</u>	<u>Hours</u>	<u>Course Title</u>	<u>Course Code</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ETHICS – MEMBERSHIP, NOT LICENSE REQUIREMENT

Must be taken every two years to maintain REALTOR® membership. Some Ethics course provide Elective CE Credit that may be used for license renewal. Any Ethics course not taken through an Association like NAR, KAR or RSCK must be approved by RSCK to receive membership credit.

<u>Date</u>	<u>CE Hours</u>	<u>Where</u>	<u>Course Code</u>
_____	_____	_____	_____